United Methodist Rural Advocates

Board of Directors - Job Description and Expectations

Purpose: To advise, govern, oversee policy and direction and assist with leadership and general promotion of United Methodist Rural Advocates (UMRA) so as to support UMRA mission and needs.

Mission: The mission of the United Methodist Rural Advocates is to advocate for the work of Jesus Christ in rural and town and country communities.

Board of Directors major responsibilities:

- Organizational leadership and advisement
- Organization of the board, officers and committees
- Formulation and oversight of policies and procedures
- Financial management, including adoption and oversight of the annual budget
- Oversight of program planning and evaluation
- Personnel evaluation and staff development
- Review of organizational and programmatic reports
- Promotion of the organization
- Fundraising and outreach

**Members of the board share these responsibilities while acting in the interest of UMRA. Each member is expected to make recommendations based on his or her experience and vantage point in the community.*

Meetings and time commitment:

- The board of directors meets as needed during the quadrennium and generally by conference call during the year.
- Committees of the board meet as needed and/or by conference call.
- Board members are asked to attend no more than two special events or meetings per year, as they are determined.

Expectations of board members:

- Attend and participate in meetings on a regular basis, and special events as able.
- Participate on a standing committee of the board and serve on ad-hoc committees as necessary.
- Be alert to community concerns that can be addressed by UMRA mission, objectives and programs.
- Help communicate and promote UMRA mission and programs to the community.
- Become familiar with UMRA finances, budget and financial/resource needs.
- Understand the policies and procedures of UMRA.
- Financially support UMRA above regular membership dues in a manner commensurate with one's ability.